



**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS REGULAR MEETING
COURTHOUSE ANNEX, COMMISSION MEETING ROOM**

JANUARY 19, 2021

9:00 AM

AGENDA

The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator on or before the Thursday prior to that Tuesday's meeting. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.

Meeting Information

To comply with CDC and Government social distancing requirements, the general public will not be allowed in the commission meeting room for this meeting; therefore, this Board of County Commission regular meeting will be accessible via livestream and Zoom. Those wanting to view the meeting can use the livestream link (<https://facebook.com/forgottencoasttv/>) or go to Forgotten Coast TV's Facebook Page. The livestream feed will promptly start 5 minutes before the meeting commences. You do not need a Facebook account to view Facebook live. Those wanting to participate during the meeting should use the Zoom log-in/call-in information provided below. There is a link to a list of videos and Getting Started Resources on the main "Agenda and Minutes" webpage for those unfamiliar with Zoom. If you are experiencing any issues with the livestream or Zoom, call (850) 653-9783 extension 373 for assistance.

To join Zoom via computer, use the link (<https://zoom.us/j/97548847011>) on the meeting date and time. If you do not have speakers or a microphone on your computer or prefer to call, you can dial in for audio. Call (301) 715-8592 or (312) 626- 6799 or (929) 205-6099 and enter ID number (975 4884 7011#). All attendees are muted by default.

If you would like to speak during the meeting, first complete the virtual speaker card at (<https://www.franklincountyflorida.com/virtual-speaker-card/>). This card must be submitted to the County Commission Administrative Office prior to the start of the meeting in order for you to speak during the meeting. During "Public Comments" you may comment on a non-agenda item or a non-action agenda item for up to 3-minutes when recognized by the Chairman. You may also address the Commission on an agenda action item for one minute (or less if the Chairman decides there are many speakers waiting to comment) during the meeting after a motion has been seconded and you are recognized by the Chairman.

*Once recognized by the Chairman, if you are on Zoom with a computer or smart device select the 'raise hand' icon. If you have dialed in to the meeting by phone press *9 to raise your hand, then *6 to unmute.*

Public engagement is important to us, and use of Zoom for public participation is still a new process. We appreciate your understanding.

Call to Order

Prayer and Pledge

Approval of Minutes

- A. January 5, 2021 Regular Meeting
- B. January 5, 2021 Workshop

Payment of County Bills

Public Comments

This is an opportunity for the public to comment on non-agenda or non-action items, provided you have completed the virtual speaker card. When you are recognized to be heard by the Chairman, please adhere to the 3-minute time limit.

Department Directors Report

Superintendent of Public Works – Howard Nabors

A. Information Item

- 1. Detail of Work Performed and Material Hauled by District (see attached documents)

Solid Waste Director – Fonda Davis

A. Information Item

- 1. Right-of-Way Debris Pickup/Recycle Material Hauled (see attached report)

Emergency Management Director – Pam Brownell

A. Information Items

- 1. 1/15/21 EOC Staff distributed COVID care bags and mask to members of our venerable population from Mission by the Sea Church in Alligator Point.
- 2. 1/13/21 EOC Staff and CERT members assisted Sherriff's Department in the missing person search and rescue.
- 3. 1/7/21 EOC Staff distributed COVID care bags and mask to members of our venerable population from Chillas Hall in Lanark Village.
- 4. EOC Staff continues to work Hurricane Sally from 09/12/20 and continues to work with FDEM and FEMA.
- 5. EOC Staff continue to participate in the NOAA Tropical Weather Training.
- 6. EOC has submitted our New LMS Plan and corrections to the state and are awaiting approval.
- 7. EOC Staff along with our CERT Volunteers continue to distribute washable & reusable cloth mask throughout our community. We have partnered with the City of Carrabelle and City of Apalachicola Chamber of Commerce along with the St. George Island & Eastpoint Visitor Centers to assist with distribution to local businesses and residents. We will continue this effort as long as supplies are available.
- 8. EOC Staff are working diligently with DOH Staff regarding the COVID-19 virus. This includes hosting meetings with representatives from DOH, Sheriff's Dept. Weems, EMS, as needed. We also are assisting with Conference Calls, information distribution from DOH via Alert Franklin, Facebook and our EOC Website.

9. EOC Staff continue to participate in conference calls with State DEM, Region 2, DOH, FEMA, etc. regarding COVID 19. We also continue to update WebEOC with Local State of Emergency and SitReps.

10. EOC Staff continue to work on FEMA reimbursement claims from Hurricane Michael. This includes working with FEMA staff regarding mitigation of damaged parks, roads, etc. Mitigation takes some time but EOC Staff continue to work diligently with FEMA Staff on the most beneficial repairs for Franklin County. We are in contact with our PDMG regularly regarding these projects and will update the Board as soon as the State Review is completed. EOC Staff has also began the FEMA reimbursement claim process for COVID-19 and Hurricane Sally.

Extension Office Director – Erik Lovestrand

A. Informational Items

NOTE: Extension Director will not be able to attend this meeting due to a conflict in scheduling with a HACCP training project.

General Extension Activities:

1. During this period, the Extension office assisted citizens on the topics of identifying leaf-spot disease on Pittosporum shrubs, weed identification and treatment options and landscaping pruning practices.
2. Extension Director participated in a planning call regarding removal of Hurricane Michael debris from the marshes around Apalachicola Bay.

Sea Grant Extension:

3. Extension Director participated in a scheduled meeting of the Apalachicola Bay System Initiative Community Advisory Board.
4. Extension Director participated in a full-day seafood HACCP training that was conducted virtually on the web. This is a new development in HACCP training which allows processors to get this training without having to travel to an in-person class.

4-H Youth Development:

5. Public speaking contest is underway in local schools, in preparation for the countywide contest. Competition will take place virtually with students recording their speech and submitting a YouTube video for the judges. County contest has a due date of February 12 for video uploads. Winners will be announced shortly thereafter.

Family and Consumer Sciences:

6. Family Nutrition Program assistant continues to conduct in-person lessons in local schools, with required safety measures in place.

Agriculture/Home Horticulture:

7. The Master Gardener program is packaging and labeling small packets of various vegetable seeds to distribute free-of-charge at local libraries.

TDC Administrator – John Solomon – Report

A. Information Items

1. Collections Report: October Collections were \$147,542.08, which is a 64.56% increase over October 2019. An increase of \$57,881.80 this is the highest amount ever collected by the Franklin County TDC in the month of October.

2. The TDC Board approved creating and placing 20 Consolidated Beach Access signs. The beach access points in the county have many smaller signs advising the public of the rules on our beaches. These new signs will consolidate all of those on one sign and leave room for any additional information that may need to be added at later date.

Weems CEO -- David Walker & Health Department Administrator -- Sarah Quaranta -- Update

Mr. Walker and Ms. Quaranta will give an update on vaccinations & vaccine supplies.

Texas A&M -- Update

Texas A&M representatives will provide a close out report on the Weems Technical Assistance Grant.

Board of Adjustment – Cortni Bankston – Report

- A. Consideration of a request for a 20-foot variance for a well and septic from the 100-foot county requirement. Property described as 170 Beacon Street, Carrabelle Beach, Franklin County, Florida. Request submitted by Linda Parker, applicant. (State minimum setback from well and septic is 75 feet)

ABOA recommended approval.

Board action: Approve, Deny or Table

Public Hearings 10:30 AM (ET)

Since there will not be a full Board in attendance at regular meeting scheduled for Tuesday, January 19, 2021, the applicant and County mutually agreed to continue the Sapp's Land Use Change Requests and Re-Zoning Requests Public Hearings to Tuesday, February 16, 2021 at 10:30 a.m. (ET). The County anticipates that all Commissioner will be in attendance at this meeting.

- A. 10:30 a.m. (ET): Consideration of a request for Land Use Change of a 6.08 acre parcel lying in Section 22, Township 6 South, Range 4 West, 2514 Highway 67, Carrabelle, Franklin County, Florida from Residential to Commercial. Request submitted by Jamey and Beverly Sapp, applicants.

BOARD ACTION: Approve, Table or Deny

- B. 10:35 a.m. (ET): Consideration of a request to Re-Zone a 6.08 acre parcel lying in Section 22, Township 6 South, Range 4 West, 2514 Highway 67, Carrabelle, Franklin County, Florida from R-2 Single Family Mobile Home to C-3 Commercial Recreation. Request submitted by Jamey and Beverly Sapp, applicants.

BOARD ACTION: Approve, Table or Deny

- C. 10:40 a.m. (ET): Consideration of a request for Land Use Change of a 10 acre parcel lying in Section 22, Township 6 South, Range 4 West, 2536 Highway 67, Carrabelle, Franklin County, Florida from Agriculture and Residential to Commercial. Request submitted by Jamey and Beverly Sapp, applicants.

BOARD ACTION: Approve, Table or Deny

- D. 10:45 a.m. (ET): Consideration of a request for a Re-Zoning of a 10 acre parcel lying in Section 22, Township 6 South, Range 4 West, 2536 Highway 67, Carrabelle, Franklin County, Florida from A-2 Forestry Agriculture and R-2 Residential to C-3 Commercial Recreation. Request submitted by Jamey and Beverly Sapp, applicants.

BOARD ACTION: Approve, Table or Deny

Clerk of Courts – Michelle Maxwell – Report

Special Projects Coordinator – Alan Pierce – Report

County Coordinator – Michael Morón – Report

A. Action Items

1. City of Apalachicola ARPC Appointment: As requested by the Board at an earlier meeting, the City of Apalachicola has recommended City Commissioner Despina George to serve as the County's municipal representative on the Apalachee Regional Planning Council (ARPC). Carrabelle's Mayor has served in this role for the last four years. Usually, the County rotates a representative from the cities every two years. *Board action to appoint City Commissioner Despina George as the County's municipal representative on ARPC.*
2. Extension of COVID-19 Leave Policy: The Federal FFCRA Act which mandated large employers provide eligible employees two weeks of emergency paid sick leave due to COVID-19 and the tax credits for private employers for such leave expired on December 31, 2020. On December 21st, Congress passed the Consolidated Appropriations Act (CAA) of 2021 which extended the tax credits for private employers who voluntarily provide the leave through March 31, 2021. As the pandemic is still ongoing, it is at the discretion of the Board if the county will provide an equivalent benefit equal to the unused remainder of the FFCRA emergency paid sick leave through March 31st, 2021 for employees who had not previously used all of the two weeks' time that was provided if an employee was unable to work, including able to telework, because the employee: 1. was subject to a Federal, State or local quarantine or isolation order related to COVID-19 2. had been advised by a health care provider to self-quarantine related to COVID-19 or 3. was experiencing COVID-19 symptoms and was seeking a medical diagnosis. Employees would still need to complete the Emergency Paid Sick Leave Request Form for eligible reasons 1-3 above to utilize this leave through March 31st. *Does the BOCC want to authorize providing an equivalent benefit equal to the unused remainder of the FFCRA emergency paid sick leave through March 31st, 2021?*
3. Airport Equipment Purchase: Jason Puckett, Airport Manager, would like approval to purchase a John Deere Gator along with a 45-gallon bed Sprayer for the Gator and a John Deere Zero Turn Diesel Mower. The repair and maintenance cost on the current equipment has become excessive and is not the best use of the airport funds. The equipment will be purchased at State contract pricing (Sourcewell Ground Maintenance) for \$33,698.17 from Ag-Pro in Tallahassee and paid with Airport funds. *Board action to approve the purchase of the ground maintenance equipment for the Airport at a total cost of \$33,698.17.*
4. Airport Advisory Committee: At your last meeting, the Board directed me to start the creation an Airport Advisory Committee (AAC) process. I recommend that each Commissioner appoint someone from their district to serve on the AAC, in the same manner and makeup of the Planning and Zoning Commission, Board of Adjustment, and the Hospital Board. This would allow a diverse and cross-section of members that would recommend ideas and projects to this Board. In addition, the Airport Manager and a FBO representative could sit on the Board as ex-officio non-voting members. As you are seeking volunteers to serve on the AAC, the Board should authorize Attorney Shuler to create by-laws to govern the AAC. *Board discussion and direction on creating the AAC and authorize Attorney Shuler to create by-laws to govern the AAC.*
5. CDBG Homeowner Application: "A late application for Eastpoint Wildfire CDBG mobile home replacement was submitted by Brenda Lewis, whose mobile home at 659 Wilderness Road was damaged in the fire. I advertised for proposals for single wide mobile homes of quality comparable to what has been purchased through the CDBG program, with a requirement that all work be completed by the April 30, 2021 CDBG grant expiration date. We included an "unspecified site" proposal option, in case something like this came up. Proposals received 12/29/2020 included: Clayton Homes of Panama City, Aspen model, \$84,674 with no extra cost to demolish an existing home, and Ironwood Homes of Perry, Model U-5763E, \$83,975.12 plus \$3,500 for demolition. Clayton Homes apparently has a

better home on their lot than the one they proposed and would offer it at the same price as their other model. The Ms. Lewis is going to look at the Clayton on-site model before the 1/19/2021 BOCC meeting. *Requested Action: Approve the application for CDBG mobile home replacement from Brenda Lewis and approve CDBG funding for Brenda Lewis to purchase a replacement single wide mobile home from the models proposed through the County's CDBG Mobile Home Replacement Bid Package #5, or a comparable on-site home for the same price, plus CDBG mortgage recording costs."*

B. Information Items

1. CDBG Information Items: Ms. Belcher has three (3) information items on her report. The first and second items relate to DEO CDBG grant programs and the third is a change in the model of an approved mobile home purchase that does not affect the price. If you have any questions regarding these items do not hesitate to contact Mrs. Belcher.
2. SHIP CRF Close-out Packet: Mrs. Lori Switzer-Mills forwarded (included in the agenda packet) the CRF final report submitted to Florida Housing. It shows how many people were served and how much was spent on each activity. There hasn't been any word from the State as yet regarding additional CRF funding. Mrs. Switzer-Mills will inform the Board as soon as she is notified.
3. Legislative Funding Requests: I have submitted the County's Legislative funding request to both Senator Ausley and Representative Shoaf. As stated in a previous meeting, I requested \$1.5 million for construction of a new EOC and \$250,000 for the installation of a fire sprinkler/suppression system for the Fort Coombs Armory. I still haven't received any request to include city projects. I will keep the Board updated on these funding requests.
4. Building Department: The Building Department will be closed on Friday, January 22, 2021. This will allow staff the opportunity to process the backlog of permits that occurred due to recent COVID-19 quarantine restrictions in the office. I have notified the news media and posted a notice in the Annex Building and on the County's website.

County Attorney - Michael Shuler - Report

Commissioners' Comments

Adjournment

Any person who wishes to appeal a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made